

L I T T L E S O M E R F O R D P A R I S H C O U N C I L

Parish Council Meeting **Tuesday 2 June 2020 at 7.15 p.m.** **7.15pm via Zoom**

AGENDA

Public Question Time (Limited to 10 minutes)

To consider any questions received from the public, by email to the clerk (deadline 1st June)

Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To note and accept apologies received from any Councillor.
2. **Declaration(s) of Interest**
To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
 - i To approve & sign as a true record the minutes of the Annual Parish Council Meeting held 5th May 2020
 - ii To review the Action Register.
4. **Planning Matters**
*See online <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Applicants, their Reps & other interested parties may address the Council. (3 mins per person). Please contact the clerk prior to the meeting*
 - i **Planning Applications for consideration** -
to determine the Council's response to the following applications
20/04183/TCA Somerford Barn – fell one Ash tree
20/02393/FUL Cherry Tree House – install electric vehicle charging point
 - ii **Applications Determined by Wiltshire Council since the last meeting** –
to note the following planning decisions
20/01826/TCA The Somerford Arms – raise tree canopy – No objection
 - iii **Applications Determined by Wiltshire Council since publication of Agenda and this meeting**
to note any decisions made

5. Finance & Audit

- i To receive the Internal Audit findings letter for 2019/20
- ii To receive the Annual Internal Audit Report 2019/20 for website publication.
- iii To receive a quotation for Internal Audit services in 2020/21 and, if felt fit, appoint B Bowen.
- iv To sign the certificate of exemption from external audit for 2019/20
- v To receive the Annual Governance and Accountability return for 2019/20, section 1, Annual Governance Statement and to determine the Council's responses to the internal control statements and the rationale for answers; to complete & approve section 1 and to authorise the Chair and Clerk to sign same.
- vi To receive the Annual Governance and Accountability return for 2019/20, section 2, Accounting Statements 2019/20, as certified by the Responsible Financial Officer and reviewed by Internal Audit; to approve section 2 and to authorise the Chair to sign same.
- vii To approve and sign the supporting statements for website publication under the Transparency Code.
- viii To agree, and authorise the Chair to sign, the publication period for the exercise of electors' rights (30 consecutive days).
- ix To note Receipts and Payments to end May 2019, bank balances and approve the bank reconciliation.
- x To approve payments and to note receipts.

6. Governance

- i Dates for meetings in 2021
- ii Review list of bank signatories and amend if necessary

7. Highway Matters - issues for Wiltshire Council, Parish Steward or Councillors.

8. Items brought forward by Councillors from the previous meetings

9. Clerk's Report/ Correspondence Received

Enquiry regarding rental of paddock

10. Update on Standing items

To receive any updates from Councillors on areas of special interest not covered elsewhere.

- i Allotments & Paddock (GW)
- ii Cemetery (GW)
- iii Emergency Plan (DO)
- iv Website (DO)
- v Footpaths & Rights of Way (CM)
- vi Defibrillator (PC)

- vii Play Park (PC)
- viii Telephone Book Exchange (SO)

11. **Councillors' Observations and Items for Next Agenda**

Councillors are asked for any input. No decisions can be made on items under this heading.

12. **Dates for Future Meetings -**

4th August, 6th October, 1st December

Agenda issue date 27/05/2020