
LITTLE SOMERFORD PARISH COUNCIL

Parish Council Meeting Tuesday 5 May 2020

In accordance with Coronavirus Act 2020 and SO Appendix C19, this meeting took place via Zoom

Minutes

Present Cllr P Cameron (Chair) Cllr J Frayling Cllr G Webb
Cllr D Orchard Cllr S Orchard Cllr C Minshell

In Attendance R Nuttall (Clerk) Cllr T Sturgis

Public Question Time No questions received from the public

Reports from Unitary Councillor and Council Representatives Cllr Sturgis informed the meeting that a number of WCC staff have been deployed to working on Covid 19 operations. There are daily email updates from the council sent to the Parish Council clerk.

20/05/1	Declaration of Acceptance of Office The Chair welcomed Cllr Minshell to the Parish Council. The clerk has received Cllr Minshell's Declaration of Acceptance of Office. It was noted that the other Councillors had signed this in 2017.
20/05/2	Appointments (SO Appendix C19, Coronavirus Act 2020) Cllr Cameron agreed to continue as Chair for a further year, Cllr D Orchard agreed to continue as Vice Chair for a further year, it was noted that no election was required as per Coronavirus Act 2020.
20/05/3	Apologies for Absence None received
20/05/4	Declarations of Interest There were no new declarations of interest, it was noted that all Councillors had reviewed their own declaration of interests in February. Cllr Minshell's declaration of interests to be added to the WCC website. Action: Clerk
20/05/5	Minutes and Matters Arising The Minutes of the meeting of 7 th April 2020 were approved and signed as a true record of the meeting. Proposed: Cllr Cameron Seconded: Cllr D Orchard

	It was agreed that all items shaded green on the Action Register were completed. It was noted that some items were in hand and other items were on hold due to Covid-19 restrictions. Clerk unable to contact the licensee of the paddock via email or text, will try Facebook.		
20/05/6	Councillor Areas of Special Interest The Councillors reviewed the areas of Special Interest and assigned them as: <ul style="list-style-type: none"> ➤ Allotments & Paddock – Cllr Webb ➤ Cemetery – Cllr Webb ➤ Community Emergency Plan – Cllr D Orchard ➤ Defibrillator – Cllr Cameron ➤ Footpaths & Rights of Way – Cllr Minshell ➤ Highways & Parish Steward – Cllr Frayling ➤ Play Park – Cllr Cameron ➤ Website- Cllr D Orchard ➤ Speedwatch – Mrs Sue Free 		
20/05/7	Planning Matters It was noted that a planning application had been received and circulated by the clerk 20/03728/TCA Somerford House, reduce 4 Poplar trees to 14 metres. Council response – No objection		
20/05/7.1	Planning Applications since the last meeting		
	20/03001/LBC	Street Farm, Little Somerford SN15 5JT	Proposed fire damage repairs to kitchen
	The Council fully supports this application.		
20/05/7.2	Applications Determined by Wiltshire Council since the last meeting.		
	19/4342/FUL <i>Approve with Conditions</i>	Land next to Hitherfields, Little Somerford	Erection of 2 entry level starter homes
20/05/8	Finance & Audit		
	<p>The Finance report was received. The Parish Council noted previously agreed bank payments (standing order and direct debit) of £499.05 and agreed payment of £486.86 to Carne & Co for annual insurance. The Parish Council noted receipts of £9500. The bank balances stand £22718.02 after these transactions.</p> <p>The Parish Council agreed that the annual insurance payment could be made by BACs in this exceptional circumstance as the Insurance broker is currently not accepting cheques. Proposed: Cllr Cameron Seconded: Cllr Frayling</p> <p>The Parish Council agreed to pay the water bill by direct debit on a 6-monthly basis. Proposed: Cllr Cameron Seconded: Cllr D Orchard</p>		

20/05/9 20/05/9.1	Clerk's Report/ Correspondence Received Cemetery - Clerk to reply to email regarding Acton Phillips grave plot number. A note to be made in register regarding purchase and allocation of plot to Mr & Mrs Bye. It was agreed to update the Cemetery Regulations to include 'No trees or shrubs to be planted in the cemetery except by the Parish Council' Proposed: Cllr Webb, Seconded: Cllr Frayling <p style="text-align: right;">Action: Clerk</p>
20/05/9.2	Defibrillator – Use of Defibrillator during Covid-19, guidelines recommend mask & gloves be available, if we are able to obtain the items, they will be placed with the defibrillator. <p style="text-align: right;">Action: Cllr Cameron</p>
20/05/10	Councillors' Observations and Items for Next Agenda Cllr Frayling and Cllr Minshell will put up bunting on the Millennium Green as part of the VE Day Celebrations, all villagers are encouraged to hang bunting on their property. The AGAR will be reviewed at the next meeting, providing the internal audit is completed.
20/04/12	Dates for Future Meetings 2nd June, 4th August, 6th October, 1st December, 2nd February, 6th April.

Approved *P. Cameron* **Chair** *21/05/2020* **Date**