
L I T T L E S O M E R F O R D P A R I S H C O U N C I L

Parish Council Meeting

Tuesday 4th August 2020

Via Zoom at **8pm**

AGENDA

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap. Please contact the clerk before 3rd August 2020 for meeting access codes. clerk@littlesomerfordparishcouncil.gov.uk / 01249 720978

Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) and any Council delegated representatives for other organisations and functions.

Covid-19 Community Support

To receive a report and consider future action plan.

1. **Apologies for Absence** - To note and accept apologies received from any Councillor.
2. **Declaration(s) of Interest**
To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
 - i To approve & sign as a true record the minutes of the Parish Council Meeting held 2nd June & 2nd July.
 - ii To **review** the Action Register.
4. **Planning Matters**
*See **online***
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Applicants, their Reps & other interested parties may address the Council. (3 mins per person).
 - i **Planning Applications for consideration**
To consider the Parish Council's response to any applications received.
 - a. 20/04179/VAR Land next to Hitherfields – additional documents available, deadline for reply 05/08/2020

ii **Planning Applications between meetings – ratification of the Parish Council view**

iii **Applications Determined by Wiltshire Council since the last meeting.**

20/02933/PNCOU Prior Approval Granted	Russell House, Little Somerford, SN15 5JH	Notification for Prior Approval Under Class Q for a Proposed Change of Use and Conversion of Chicken Shed to Provide 1 No. Dwelling (Use Class C3)
20/03728/TCA No objection	Somerford House, SN15 5JW	Reduce height of 4 Poplar trees to 14 metres.

- iv To note any applications determined by Wiltshire Council between the issue of this agenda and the date of the meeting.

5. **Finance**

- i To approve the Finance Report detailing payments (to be) made, receipts and bank balances.
- ii To note Receipts and Payments to end July 2020 and to approve the bank reconciliation.
- iii Allotments – to consider allotment rental agreement and note current licence holders
- iii Paddock Rental – to consider rental agreement and terms for 2020/21 let, and advertising arrangements.
- iv Allotments – to consider allotment rental agreement and note current licence holders
- v To consider Clerk request to join National Association of Local Councils.

6. **Governance**

- i To receive the annual report on Cemetery Matters, to consider & approve the Cemetery Charges.
- ii To receive the annual report on Footpaths.
- iii To consider Briefing Note 20-20 – Housing Land Supply and alongside decide whether to undertake a Neighbourhood Plan, if grant funding can be obtained.
- vi To approve the meeting dates for 2021
- vii To recognise contribution of Cllr Sharp and consider recruitment for Casual Vacancy on Parish Council.
- viii To consider Induction Pack for new councillors.
- ix To review compliance with the Website Accessibility Guidelines legislation

7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors.
 - i To consider progress on list of issues reported to Wiltshire Council for Parish Steward, and add any new items
 - ii To approve arrangements for an Autumn litter pick.
 - iii To consider reply from Network Rail concerning drainage under railway bridge and determine further action required.
8. **Items brought forward by Councillors from the previous meetings**
9. **Clerk's Report/ Correspondence Received**
 - i Application for additional inscription to grave stone of John King for Eileen King. To approve the wording of the memorial.
 - ii Correspondance received from Neil & Tina regarding the paddock.
10. **Update on Standing items**

To receive any updates from Councillors on areas of special interest not covered elsewhere.

 - i Allotments & Paddock (GW) see item 5.3 / 5.4
 - ii Cemetery (GW) see item 6.1
 - iii Emergency Plan (DO)
 - iv Website (DO)
 - v Footpaths & Rights of Way (CM) see item 6.2
 - vi Defibrillator (PC) including requirement for gloves and masks
 - vii Play Park (PC)
 - viii Telephone Book Exchange (SO)
12. **Dates for Future Meetings -**

Tuesday 1 Oct, 3 Dec, 4 Feb.