
L I T T L E S O M E R F O R D P A R I S H C O U N C I L

**Parish Council Meeting
Tuesday 5th January 2021**

Via Zoom at [7.15pm](#)

AGENDA

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap. Please contact the clerk before 4th January 2021 for meeting access codes. clerk@littlesomerfordparishcouncil.gov.uk / 01249 720978

Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Sturgis (if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To **note** and accept apologies received from any Councillor.
2. **Declaration(s) of Interest**
To **receive** Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
 - i To **approve** & sign as a true record the minutes of the Parish Council Meeting held 1st December 2020
 - ii To **review** the Action Register.
4. **Planning Matters**
See **online**
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Applicants, their Reps & other interested parties may address the Council. (3 mins per person).
 - i **Planning Applications for consideration**
To **consider** the Parish Council's response to any applications received.
 - ii To **note** any applications determined by Wiltshire Council between the issue of this agenda and the date of the meeting.
5. **Finance**

- i To **approve** the Finance Report detailing payments (to be) made, receipts and bank balances.
- ii To **note** Receipts and Payments to end December 2020 and to approve the bank reconciliation.
- iii To **approve** the budget for 2021/22 including Capital Project items.

6. **Governance**

- i To **review** the adequacy of Insurance Cover for 2021/22
- ii To **review** the Parish Council's Risk Assessments and the Risk Register.
- iii To **review** the Register of Interests for Parish Councillors
See online <https://services.wiltshire.gov.uk/TownAndParish/ROI/Council/742>

7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors.

8. **Items brought forward by Councillors**

- i. To **receive** an update on the Wildlife Friendly Village project.
- ii To **consider** the Malmesbury Area Board Grant application for raised walkway to Great Somerford.

9. **Clerk's Report/ Correspondence Received**

- i To **receive** an update on Covid 19 Community Support.
- ii To **receive** an update on Census 2021

10. **Update on Standing items**

To **receive** any updates from Councillors on areas of special interest not covered elsewhere.

- i Allotments & Paddock
- ii Cemetery
- iii Emergency Plan
- iv Website
- v Footpaths & Rights of Way
- vi Defibrillator
- vii Play Park
- viii Telephone Book Exchange

12. **Dates for Future Meetings** - 2021 – 2 March, 4 May (APM, APCM)