

LITTLE SOMERFORD PARISH COUNCIL

Parish Council Meeting Tuesday 1st June 2020 at 7.15 p.m. Little Somerford Village Hall

AGENDA

Public Question Time (Limited to 10 minutes)

To consider any questions received from the public, by email to the clerk (deadline 1st June)

Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To note and accept apologies received from any Councillor.
2. **Declaration(s) of Interest**
To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
 - i To approve & sign as a true record the minutes of the Annual Parish Council Meeting held 18th May 2021
 - ii To review the Action Register.
4. **Planning Matters**
*See online <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>
Applicants, their Reps & other interested parties may address the Council. (3 mins per person).
Please contact the clerk prior to the meeting*
 - i **Planning Applications for consideration - including any received since the publication of this agenda**
to determine the Council's response to any planning applications received

PL/2021/05410 The Old Rectory Fell 3x trees
 - ii **Applications Determined by Wiltshire Council since publication of Agenda and this meeting**
to note
5. **Finance & Audit**
 - i To receive the Internal Audit findings letter for 2020/21 and determine the Council response to the recommendations.

- ii To receive the Annual Internal Audit Report 2020/21 for website publication.
 - iii To receive a quotation for Internal Audit services in 2021/22 and, if felt fit, appoint B Bowen.
 - iv To sign the certificate of exemption from external audit for 2020/21
 - v To receive the Annual Governance and Accountability return for 2020/21, section 1, Annual Governance Statement and to determine the Council's responses to the internal control statements and the rationale for answers; to complete & approve section 1 and to authorise the Chair and Clerk to sign same.
 - vi To receive the Annual Governance and Accountability return for 2020/21, section 2, Accounting Statements 2019/20, as certified by the Responsible Financial Officer and reviewed by Internal Audit; to approve section 2 and to authorise the Chair to sign same.
 - vii To approve and sign the supporting statements for website publication under the Transparency Code.
 - viii To agree, and authorise the Chair to sign, the publication period for the exercise of electors' rights (30 consecutive days).
 - ix To approve payments and to note receipts.
6. **Governance**
- i Review list of bank signatories and amend if necessary
 - ii To discuss having a Neighbourhood Plan
7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors.
8. **Items brought forward by Councillors**
9. **Clerk's Report/ Correspondence Received**
10. **Update on Standing items**
To receive any updates from Councillors on areas of special interest not covered elsewhere.
- i Allotments & Paddock
 - ii Cemetery
 - iii Emergency Plan
 - iv Website
 - v Footpaths & Rights of Way
 - vi Defibrillator
 - vii Play Park
 - viii Telephone Book Exchange
 - ix Wildlife Friendly Village
11. **Councillors' Observations and Items for Next Agenda**
Councillors are asked for any input. No decisions can be made on items under this heading.

12. **Dates for Future Meetings** - 6th July, 7th September, 2nd November