

# LITTLE SOMERFORD PARISH COUNCIL

## Parish Council Meeting Tuesday 6 July 2021 Little Somerford Village Hall

### Minutes

#### Present

Cllr P Cameron (Chair)  
Cllr D Orchard  
Cllr J Fairbairn

Cllr J Frayling  
Cllr S Orchard

#### In Attendance

R Nuttall (Clerk)

Wiltshire Cllr Threlfall

#### Public Question Time

There were no members of the public present, but Cllr Frayling had received some questions from members of the public.

1. Can the village have 30mph repeater signs ?
2. One resident was having difficulty with accessing the new Wiltshire Council Planning portal
3. Can grass verges be cut where there are visibility issues ?

These 3 issues are outside of LS Parish Council control, Cllr Threlfall answered on behalf of Wiltshire Council.

1. Any road with regular street lighting has a default speed limit of 30 mph unless signs indicate otherwise. The entry to a 30-mph zone must be marked by a "30" sign on both sides of the road, but no repeater signs are permitted within the zone (on the grounds that they might be confusing if some roads had them and others did not). "30" roundels on the road surface are however permitted, with a special dispensation.

It was suggested that residents be encouraged to be involved in the Speedwatch initiative and that further speed control measures could be considered.

2. Residents are advised to use the advance search and a Parish of 'Little Somerford' in the selection criteria. <https://development.wiltshire.gov.uk/pr/s/?tabset-167f1=3>
3. Areas of concern should be reported to Wiltshire Council using the My Wilts app on a computer, smart phone, or tablet <https://www.wiltshire.gov.uk/mywilts-online-reporting> or by telephone: 0300 456 0100 or email: [customerservices@wiltshire.gov.uk](mailto:customerservices@wiltshire.gov.uk) or to contact the Parish Clerk if they are unable to contact Wiltshire Council.

Residents are reminded that the My Wilts reporting app can be used to report any issues to Wiltshire Council <https://www.wiltshire.gov.uk/mywilts-online-reporting>

## Reports from Unitary Councillor and Council Representatives

Cllr Threlfall reported that the Cabinet was progressing with the Local Plan and reconsidering the distribution of houses across Wiltshire. They are keen to support Neighbourhood Plans but are limited by Government policy.

Any contentious planning issues should be raised to Cllr Threlfall at the earliest opportunity.

A question was raised on how do Wiltshire Council monitor and sign off completed building projects to ensure compliance with the planning application. Cllr Threlfall will enquire and reply to the clerk. Wiltshire Council are consulting on their Climate Strategy, this will lead to more recycling.

As Green Planning notices are no longer being issued, Cllr Threlfall will post new planning applications on the Village Facebook page.

21/07/1      **Apologies for Absence** – received from Cllr Webb, Cllr Minshell

21/07/2      **Declarations of Interest** There were no new declarations of interest.

21/07/3.1      **Minutes and Matters Arising** The Minutes of the Parish Council meeting of 1<sup>st</sup> June 2021 were approved and signed as a true record of the meeting.  
Proposed: Cllr D Orchard; Seconded: Cllr J Frayling

21/07/3.2      It was agreed that all items shaded green on the Action Register were completed.

The Emergency Plan is in progress as is 21/05/7 Footpath Stile.

21/03/11.1 Allotments – the tanks need emptying of mud before they can be removed.

21/03/9.2 The Council is having difficulty obtaining quotes for this work to be progressed.

It was noted that some items were in hand and other items were on hold due to Covid-19 restrictions.

21/07/4.1      **Planning Matters**  
**Planning Applications**

The Council considered the following applications:

- a. PL/2021/05233 Spring House – proposed stables – NO OBJECTION
- b. PL/202106441 Manor Cottage – fell 1 x tree – SUPPORT.

21/07/4.2      **Applications Determined by Wiltshire Council since the last meeting.**  
a. PL/2021/04046 Stables Clay Street – conversion to dwelling REFUSED.

21/07/4.3      **Applications determined since the issue of this Agenda.**  
PL/2021/05115 – Street Farm, fell one tree NO OBJECTION



- 21/07/5      **Finance & Audit**
- 21/07/5.1      **To approve Payments & Receipts**  
The Finance report was received, and the Parish Council ratified and approved payments of £714.35 and £141.67 . The income received was £300.07.  
Proposed: Cllr Cameron; seconded Cllr Fairbairn.
- 21/07/5.2      The Receipts and Payments to the end of June were noted and the bank reconciliation for May and June signed by the Chair.  
The current account stands at £15499 and the year-to-date surplus is £7297.
- 21/07/5.3      **Allotments –**  
The Councillors considered the current allotment rental agreement and decided that no amendments were required.  
Proposed Cllr Frayling; Seconded Cllr D Orchard
- The list of current licence holders was noted; it was requested that the allotment agreements be sent out in September.  
A complaint has been received regarding one of the allotments, it was requested that the clerk contact the allotment holder. **Action: Clerk**
- 21/07/5.4      **Paddock Rental**  
The Councillors considered the current paddock rental agreement and decided that no amendments were required.  
Proposed Cllr Cameron; Seconded Cllr Fairbairn  
The Councillors considered how often the paddock should be re-advertised for let and requested the clerk to check previous meeting and other documents and report back to the next meeting. **Action: Clerk**
- 21/07/6      **Governance**
- 21/07/6.1      **Cemetery**  
As Cllr Webb is currently unavailable, there was no Annual report. The Councillors had inspected the Cemetery and felt it was in good order, apart from one plot.  
The Clerk was asked to write to the deceased family. **Action: Clerk**  
The two benches require painting – Cllrs D & S Orchard offered to do this. **Action : Cllrs Orchard**  
The Cemetery Charges were reviewed, the Council would like a comparison to other local cemeteries and tasked the clerk to bring a comparison to the next meeting. **Action: Clerk**
- 21/07/6.2      **Footpaths**  
Cllr Minshell was unable to attend the meeting, this item will be added to the September agenda. **Action: Clerk**
- 21/07/6.4      The meeting dates for 2022 were approved.
- 21/07/6.5      **Neighbourhood Plan** The Councillors considered a Neighbourhood plan and decided not to proceed with this at present. This will be reviewed again in 3 years' time.

### **Highways Matters**

21/07/7.1 Wiltshire Council are progressing with the drain issues at the railway bridge. Cllr Cameron is following up on the drainage works at St Annes.  
The cutting of the grass along the pavement from the Village Hall to the Church to be added to the Parish Steward list. Clearance work at Dauntsey Road railway bridge is on-going.

21/07/7.2 The Autumn litter pick will be on Sunday 17<sup>th</sup> October at 10am.

21/07/7.3 Drainage update was covered under 21/07/7.2

21/07/8 The Clerk had no correspondence to report.

### **Update on Standing items.**

21/07/9.1 **Allotment and Paddock** see 21/07/5.3 21/07/5.4

21/07/9.2 **Cemetery** see 21/07/6.1

21/07/9.3 **Emergency Plan** has been updated and will be circulated to Councillors.

21/07/9.4 **Website** no updates.

21/07/9.5 **Footpaths & Rights of Way** – no further updates

21/07/9.6 **Defibrillator** – all working, training to be arranged.

21/07/9.7 **Play Park** – paint has been purchased, painting will be done once weather improves, Sovereign are due to visit to fix bolts in July.

21/07/9.8 **Telephone Book Exchange** – no updates

21/07/9.9 **Wildlife Friendly Village** – There are two LS residents working with Cllr Cameron on this project. Cllr Cameron has drawn up a schedule for grass cutting to encourage wildflower growth. The tender document for the renewal of the grass cutting contract will need to take this into account. Renewal of contract is March 2022. The tender document will be added to the September agenda.

**Action : Clerk**

21/07/10 **Dates for Future Meetings**  
**7<sup>th</sup> September 2<sup>nd</sup> November.**

Approved ..... *Cameron* ..... Chair ..... *07/09/21* ..... Date