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# L I T T L E   S O M E R F O R D P A R I S H   C O U N C I L

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## Parish Council Meeting

**Tuesday 2<sup>nd</sup> November 2021**  
**Little Somerford Village Hall**

## AGENDA

### **Public Question Time (Limited to 10 minutes)**

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap.

### **Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)**

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threllfall (if available) and any Council delegated representatives for other organisations and functions.

1.    **Apologies for Absence** - To note and accept apologies received from any Councillor.
2.    **Declaration(s) of Interest**  
To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3.    **Minutes and Matters Arising/Action Register**
  - i    To approve & sign as a true record the minutes of the Parish Council Meeting held September 2021
  - ii   To review the Action Register.
4.    **Planning Matters**  
*See **online***  
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>  
*Applicants, their Reps & other interested parties may address the Council. (3 mins per person).*
  - i    **Planning Applications for consideration**  
To consider the Parish Council's response to any applications received.
    - a.   PL/2021/08465  
The Old Rectory, The Street, Little Somerford, SN15 5JW  
Proposal Games room link between outbuildings

ii **Applications Determined by Wiltshire Council since the last meeting.**

To note any applications determined by Wiltshire Council between the issue of this agenda and the date of the meeting.

5. **Finance**

- i To approve the Finance Report detailing payments (to be) made, receipts and bank balances.
- ii To note Receipts and Payments to mid October 2021 and to approve the bank reconciliation.
- iii To consider draft budget for 2022/23 including Capital Project items.
- iv To review the Fixed Asset Register

6. **Governance**

- i To review Cllr Webb request leave of absence

*Section 85 (1) of the Local Government Act 1972 requires a member of a Local Authority to attend at least one meeting of that Authority within a six month consecutive period, in order to avoid being disqualified as a Councillor. This requirement can be waived and the time limit extended if any failure to attend was due to a reason approved by the Authority, in advance of the six month period expiring*

7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors.

7.1 **Parish Steward list**

7.2 **Update on Drain issues**

8. **Items brought forward by Councillors**

- i Carols on the Green
- ii Wildlife Friendly Village – to consider request from WI for location to plant tree for Queen’s Green Canopy 2022
- iii Footpaths & Rights of Way – to investigate Parish Council interest in project to install self-closing gates on footpaths
- iv Jubilee Beacons – to consider Celebrations for Queens Jubilee

9. **Clerk’s Report/ Correspondence Received**

10. **Update on Standing items**

To receive any updates from Councillors on areas of special interest not covered elsewhere.

- i Allotments & Paddock
- ii Cemetery
- iii Emergency Plan
- iv Website
- v Footpaths & Rights of Way -covered under item 8.3
- vi Defibrillator
- vii Play Park

- viii Telephone Book Exchange
  - ix Wildlife Friendly Village covered under item 8.2
11. **Dates for Future Meetings -**  
2022 – 11 January, 1 March, 3 May (APM & APCM)