

# LITTLE SOMERFORD PARISH COUNCIL

## Parish Council Meeting Tuesday 2<sup>nd</sup> November Little Somerford Village Hall

### Minutes

#### Present

Cllr P Cameron (Chair)  
Cllr D Orchard

Cllr J Frayling  
Cllr S Orchard  
Cllr C Minshell

#### In Attendance

R Nuttall (Clerk)

Wiltshire Cllr Threllfall

#### Public Question Time

No public questions

#### Reports from Unitary Councillor and Council Representatives

Cllr Threllfall highlighted the Community Environmental Toolkit.

Cllr Cameron and Cllr Threllfall had received an email from a resident regarding sewage in the river from Malmesbury Sewage Works. The Parish Council will write to Wessex Water and James Gray MP; it was noted national legislation is currently under review.

Cllr Threllfall will follow-up with Wiltshire Council Planning Enforcement officer on a planning issue in Little Somerford.

- 21/11/1      **Apologies for Absence** – Cllr Fairbairn
- 21/11/2      **Declarations of Interest** There were no new declarations of interest.
- 21/11/3.1    **Minutes and Matters Arising** the Minutes of the Parish Council meeting of 7<sup>th</sup> September 2021 were approved and signed as a true record of the meeting.  
Proposed: Cllr Minshell; Seconded: Cllr D Orchard
- 21/11/3.2    It was agreed that all items shaded green on the Action Register were completed.
- 20/02/10.2 Cllr Frayling will contact the grave digger to see if there is a more accurate map. **Action: Cllr Frayling**  
Cllrs Cameron, Fairbairn, S Orchard, Frayling to work on updating map, current map documents and registers to be cross-referenced. **Action: Cllrs**
- 21/03/9.2 Raised Walkway - Difficulty in obtaining quotes for work.

- 21/11/4.1 **Planning Matters**  
**Planning Applications**  
**PL/2021/08465** – The Old Rectory, Little Somerford, SN15 5JW  
 No Objection
- 21/11/4.2 **Applications Determined by Wiltshire Council since the last meeting.**  
 None
- 21/11/5 **Finance & Audit**
- 21/11/5.1 **To approve Payments & Receipts**  
 The Finance report was received, and the Parish Council ratified and approved payments of £1049.09 and £50.00; and noted receipts of £1674.64.  
 Proposed: Cllr D Orchard; seconded Cllr Cameron
- 21/11/5.2 The Receipts and Payments to the 21<sup>st</sup> October were noted and the bank reconciliation for September signed by the Chair.  
 The current account stands at £13873 and the year-to-date surplus is £5671.
- 21/11/5.3 **Draft Budget Considerations 2022/23**  
 It was noted that the Precept request had not yet been received from Wiltshire Council, the purpose of considering the draft budget was for the Councillors to be aware of standing costs whilst also considering projects for 2022/23.
- The Parish Council had before it two draft budgets, one including a £500 uplift to the Precept and the other £750 uplift. Councillors were asked to obtain costs for suggested projects of Cemetery/Paddock/Allotment fencing, further works to WFFV project, Walkway to Great Somerford and any other projects which may be brought to the next meeting for consideration. **Action: Cllrs**  
 Defibrillator maintenance costs are also required. **Action: Cllr Cameron**
- The final budget and financial forecasts will be signed off in January.
- 21/11/6 **Governance**
- 21/11/6.1 **Cllr Webb leave of absence.**  
 It was noted that leave of absence due to illness was granted in December 2020.  
*The Parish Council agreed to waive the 6 month attendance rule in respect of Cllr Webb (20/12/6.3).* Councillors requested an update on Cllr Webb's return.  
**Action: Cllr Cameron**
- 21/11/6.2 **The Fixed Asset Register** was reviewed. There should be 3 x finger signposts (The Hill, East End, Millennium Green) and 2 x goal post.  
**Action: Clerk**
- 21/11/7.1 **Highways Matters**  
 The Parish Steward will be asked to investigate blocked drain outside Somerfield and flooding at East End Cottage.  
 Speed Limit sign missing on Clay Street. **Action: Clerk**

- 21/11/7.2 **Drains**  
Flooding at Railway bridge near Mill Lane. No updates from Wiltshire Council on progress with landowner concerning access to carry out works to blocked drains in this area. Cllr Threllfall will follow-up on this.
- 21/11/8.1 **Carols on the Green** will be on 17<sup>th</sup> December on Millennium Green, accompanied by Salvation Army band.  
Christmas Tree to be organised. **Action: Cllr Frayling**
- 21/11/8.2 **Wildlife Friendly Village**  
The Councillors considered the WI request for a site to plant a tree for the Queen's Green Canopy 2022, favoured site was to suggest a fruit tree for the Community Orchard. Other sites included the Millennium Green and the Paddock.  
**Action: Cllr Cameron**
- 21/11/8.3 **Footpaths & Rights of Way – Self-Closing Gates**  
Cllr Minshell will write to all landowners to gauge interest in progressing this. The Parish Council will need to apply for grants if it decides to proceed with this.  
**Action: Cllr Minshell**
- 21/11/8.4 **Jubilee Beacons**  
Little Somerford and Great Somerford will be holding a joint Jubilee Beacon event on 2<sup>nd</sup> June 2022. There will also be a joint Street Party in Great Somerford on 5<sup>th</sup> June. LS residents will be invited to suggest ideas for an event that can be held in Little Somerford, jointly with Great Somerford, on either Friday 3<sup>rd</sup> or Saturday 4<sup>th</sup> June ?
- 21/11/9 Clerk's Correspondence - none
- Update on Standing items.
- 21/11/10.1 **Allotment and Paddock** no update
- 21/11/10.2 **Cemetery** no update
- 21/11/10.3 **Emergency Plan** to be printed out and copies located in Village Hall, Church and Somerford Arms.  
**Action: Clerk**
- 21/11/10.4 **Website** video from defibrillator training to be put on website.  
**Action: Cllr D Orchard**
- 21/11/10.5 **Footpaths & Rights of Way** – covered under 21/11/8.3
- 21/11/10.6 **Defibrillator** – 8 people attended the training session. Is collection tin still at Somerford Arms ?  
**Action: Cllr Minshell**
- 21/11/10.7 **Play Park** – RoSPA report has been received and is being actioned. Plan to replace goal posts next year (budget 2022/23). Bark to be raked and new bark laid. Community involvement in this Sunday 21<sup>st</sup> November 2021 10am, advertised at play park.  
**Action: Clerk**

21/11/10.8 **Telephone Book Exchange** – no updates.

21/11/10.9 **Wildlife Friendly Village** – Wheelbarrow to be painted with logo and located at the Community Orchard.  
**Action: Cllr D Orchard**

21/11/11 **Dates for Future Meetings**  
**2022 - 11 January, 1 March, 3 May**

Approved ..... *Ream* ..... Chair ..... 11/01/2022 ..... Date

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