

# LITTLE SOMERFORD PARISH COUNCIL

## **Parish Council Meeting Tuesday 7<sup>th</sup> June 2022 at 7.15 p.m. Little Somerford Village Hall**

### **AGENDA**

#### **Public Question Time (Limited to 10 minutes)**

To consider any questions from the public.

#### **Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)**

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To note and accept apologies received from any Councillor.
2. **Declaration(s) of Interest & Co-opt of Councillor**  
To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.  
Co-opted Councillor to sign Declaration of Acceptance of Office.
3. **Minutes and Matters Arising/Action Register**
  - i To approve & sign as a true record the minutes of the Annual Parish Council Meeting held 10<sup>th</sup> May 2022.
  - ii To review the Action Register.
4. **Planning Matters**  
*See **online** <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>  
Applicants, their Reps & other interested parties may address the Council. (3 mins per person).  
Please contact the clerk prior to the meeting*
  - i **Planning Applications for consideration - including any received since the publication of this agenda**  
to determine the Council's response to any planning applications received
  - ii **Applications Determined by Wiltshire Council since publication of Agenda and this meeting**  
PL/2022/01278 The Elms – 2 storey rear & side extension, plus double garage.  
Approved with Conditions.
5. **Finance & Audit**
  - i To receive the Internal Audit findings letter for 2021/22 and determine the Council response to the recommendations.

- ii To receive the Annual Internal Audit Report 2021/22 for website publication.
  - iii To receive a quotation for Internal Audit services in 2022/23 and, if felt fit, appoint B Bowen.
  - iv To sign the certificate of exemption from external audit for 2021/22
  - v To receive the Annual Governance and Accountability return for 2021/22, section 1, Annual Governance Statement and to determine the Council's responses to the internal control statements and the rationale for answers; to complete & approve section 1 and to authorise the Chair and Clerk to sign same.
  - vi To receive the Annual Governance and Accountability return for 2021/22, section 2, Accounting Statements 2021/22, as certified by the Responsible Financial Officer and reviewed by Internal Audit; to approve section 2 and to authorise the Chair to sign same.
  - vii To approve and sign the supporting statements for website publication under the Transparency Code.
  - viii To agree, and authorise the Chair to sign, the publication period for the exercise of electors' rights (30 consecutive days).
  - ix To approve payments and to note receipts.
6. **Governance**
- i Review list of bank signatories and amend if necessary
7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors.
8. **Items brought forward by Councillors**
9. **Clerk's Report/ Correspondence Received**
10. **Update on Standing items**  
To receive any updates from Councillors on areas of special interest not covered elsewhere.
- i Allotments & Paddock
  - ii Cemetery
  - iii Emergency Plan
  - iv Website
  - v Footpaths & Rights of Way
  - vi Defibrillator
  - vii Play Park
  - viii Telephone Book Exchange
  - ix Wildlife Friendly Village
11. **Councillors' Observations and Items for Next Agenda**  
Councillors are asked for any input. No decisions can be made on items under this heading.
12. **Dates for Future Meetings** -5<sup>th</sup> July, 6<sup>th</sup> September, 1<sup>st</sup> November