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# L I T T L E   S O M E R F O R D P A R I S H   C O U N C I L

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## Parish Council Meeting

Tuesday 6<sup>th</sup> September 2022 – 7.15pm  
Little Somerford Village Hall

## AGENDA

### Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap

### Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To note and accept apologies received from any Councillor.
2. **Declaration(s) of Interest** To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
  - i To approve & sign as a true record the minutes of the Parish Council Meeting held 5<sup>th</sup> July 2022
  - ii To review the Action Register.
4. **Planning Matters**

See **online**  
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>  
*Applicants, their Reps & other interested parties may address the Council. (3 mins per person).*

  - i **Planning Applications for consideration**

To consider the Parish Council's response to any applications received.
  - ii **Applications Determined by Wiltshire Council since the last meeting.**

PL/2022/01318 Ropers Field, Little Somerford, demolition of farm buildings and construction of new store – REFUSE  
PL/2022/04414 Hill Cottage, Little Somerford, extension to bedroom 2 and shower room – APPROVE WITH CONDITIONS
  - iii To note any applications determined by Wiltshire Council between the issue of this agenda and the date of the meeting.

**5. Finance**

- i To approve the Finance Report detailing payments (to be) made, receipts and bank balances.
- ii To note Receipts and Payments to end August 2021 and to approve the bank reconciliation.
- iii To discuss early 2022/23 budget considerations in particular any special projects that Councillors would like to carry out.

**6. Governance**

- i To review Financial Regulations
- ii To review website contract
- iii To review the Cemetery Regulations
- iv Paddock update
- v To review and approve Complaints Procedure

**7. Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors  
Identify issues for Parish Steward including annual road sign review.

**8. Items brought forward by Councillors**

- i Footpath Update re Self Closing Gates
- ii Allotment/ Paddock fencing (grant 3 month project from June)
- iii Positive Conduct Charter – webinar, councillor email addresses
- iv Items for next Agenda

**9. Clerk's Report/ Correspondence Received**

Request for donation to Citizens Advice Bureau

**10. Update on Standing items**

To receive any updates from Councillors on areas of special interest not covered elsewhere.

- i Allotments & Paddock (22/09/6.4) (allotment waiting list)
- ii Cemetery (22/09/6.3)
- iii Emergency Plan
- iv Website (22/09/6.2)
- v Footpaths & Rights of Way (22/09/8.2)
- vi Defibrillator
- vii Play Park
- viii Telephone Book Exchange
- ix Wildlife Friendly Village

**11. Dates for Future Meetings – 1<sup>st</sup> November,**

2023 -10<sup>th</sup> January, 7<sup>th</sup> March, 9<sup>th</sup> May(APM, APCM), 6<sup>th</sup> June, 4<sup>th</sup> July, 5<sup>th</sup> September,  
7<sup>th</sup> November