
L I T T L E S O M E R F O R D P A R I S H C O U N C I L

Parish Council Meeting
Tuesday 7th March 2023 – 7.15pm
Little Somerford Village Hall

AGENDA

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap.

Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To **note** and accept apologies received from any Councillor.
2. **Declaration(s) of Interest**
To **receive** Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
 - i To **approve** & sign as a true record the minutes of the Parish Council Meeting held 10th January 2023
 - ii To **review** the Action Register.
4. **Planning Matters**
Applicants, their Reps & other interested parties may address the Council. (3 mins per person).
 - i **Planning Applications for consideration**
To **consider** the Parish Council's response to any applications received.
 - ii **To ratify** any planning applications decided between meetings.
PL/2023/00486 The Old Rectory – tree works – no objection.
 - iii **To note** any decisions determined by Wiltshire Council.
PL/2022/07513, PL/2022/07755 Yew Tree Farm – internal alterations, erect new porch, erect new outbuilding, erect new garden wall – Approved with Conditions.

5. **Finance**

- i To **approve** the Finance Report detailing payments (to be) made, receipts and bank balances
- ii To **note** Receipts and Payments to date and to approve the bank reconciliation.
- iii To **consider** any S137 donations that the Parish Council would like to make
The Parish Councillors have £200 available for donations, a request has been received from The Signpost Magazine.
- iv To be **briefed** on the arrangements for the annual audit
- v To **approve** removal of resigned Councillors as signatories to bank account – *C Minshell*
- vi To **ratify** clerk's promotion to grade 10 and subsequent pay increase.
- v To **consider** quotes received for works in Cemetery including path edging and tree works and decide on company to carry out works.
- vi To **approve** the budget for 2023/24 including Capital Project items.

a6. **Governance**

- i To **review** the Code of Conduct, and if agreed, **re-adopt**
- ii To **review** the Standing Orders, and if agreed, **re-adopt**
- iii To **consider** website compliance
- iv To **consider** the arrangements for the APCM and APM, to **agree** proposed date of 9th May
- vi To **consider** the Parish Council vacancies and how to recruit new Councillors

7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors

8. **Items brought forward by Councillors**

- i To discuss arrangements for future Litter Picks
- ii To set date for Annual Allotment meeting.
- iii Consider arrangements for Wildlife Friendly Village Survey.
- iv To consider request from the Garden Club to hold a plant sale on the Millennium Green on 3rd June

9. **Clerk's Report/ Correspondence Received**

10. **Update on Standing items**

To **receive** any updates from Councillors on areas of special interest not covered elsewhere.

- i Allotments & Paddock
- ii Cemetery
- iii Emergency Plan
- iv Website
- v Footpaths & Rights of Way
- vi Defibrillator
- vii Play Park
- viii Telephone Book Exchange
- ix Wildlife Friendly Village

11. **Dates for Future Meetings** – 9th May, 6th June, 4th July, 5th September, 7th November

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