

# L I T T L E   S O M E R F O R D P A R I S H   C O U N C I L

**Annual Parish Council Meeting**  
**Tuesday 9th May 2023**  
**To be held in Little Somerford Village Hall at 8pm approx.**

## **AGENDA**

1. **Declaration of Acceptance of Office**  
New Councillors to sign Declaration of Acceptance of Office  
To note that other Councillors have signed the Declaration of Acceptance of Office
2. **Election of Chairman & Declaration of Acceptance of Office for 2023/24**
3. **Election of Vice-Chair & Declaration of Acceptance of Office for 2023/24**
4. **Apologies for Absence**  
To **note** and **accept** apologies received from any Councillor.
5. **Declaration(s) of Interest**  
To **receive** Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
6. **Minutes and Matters Arising**  
To **approve** and **sign** the Minutes from the last Parish Council Meeting, held 7<sup>th</sup> March 2023 and to **review** the Action Register.
7. **Councillor Areas of Special Interest**  
To **review** and **assign** areas of special interest to Councillors; to **determine** any areas of delegation to parishioner volunteers and to **receive** any updates.
  - Allotments & Paddock
  - Cemetery
  - Defibrillator
  - Footpaths & Rights of Way
  - Highways & Parish Steward
  - Play Park
  - Website
  - Emergency Plan
  - Wildlife Friendly Village
  - Telephone Box Book Exchange
  - Speedwatch
  - Risk Register & Insurances
  - Special Project – Raised Walkway
  - Litter Picks
  - Events – including Carols around the Tree

8. **Public Participation at Council Meetings**

To consider the rights of the public in this regard

**The Parish Council will move on to standard meeting business which cannot wait until the next meeting**

9. **Planning Matters**

See online <https://development.wiltshire.gov.uk/pr/s/?tabset-167f1=3>

*Applicants and their representatives and any other interested parties will be given the opportunity to address the Council (limited to 3 minutes per person)*

i **Planning Applications for consideration**

To **consider** the Parish Council's response to any applications received since the publication of this agenda.

ii **Planning Applications between meetings – ratification of the Parish Council view**

Application No:	PL/2023/02285 <b>NO OBJECTION</b>
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1 - Oak tree - reduce height by up to 2m and reduce lateral canopy by up to 4m; retain tertiary growth and balanced form
Site Address:	THE SOMERFORD ARMS, THE HILL, LITTLE SOMERFORD, CHIPPENHAM, SN15 5JP

Application No:	PL/2023/02303 <b>OBJECTION (to caravan)</b>
Application Type:	Full planning permission
Proposal:	Erection of a stable block and tack room, change of use of the land to equestrian, creation of an access track and area of hardstanding, siting of touring caravan as a restroom (part-retrospective)
Site Address:	Land near Railway Cottages, Dauntsey Road, Little Somerford, SN15 5JU

iii To **note** Planning Applications determined by Wiltshire Council since the last meeting

iv To **note** any applications determined by Wiltshire Council between the issue of this agenda and the date of the meeting.

10. **Finance**

i To **approve** the Finance Report detailing payments (to be) made, receipts and bank balances.

ii To **note** Receipts and Payments to end April 2023 and to approve the bank reconciliation.

- iii To **consider** quotes received for Speed Indicator Device and decide which to purchase
- iv To **note** the insurance renewal from 1<sup>st</sup> June 2023, year 2 of a 3 year LTA
- 11. **Rights of Way**  
To **receive** update on self closing gates order and installation, and **agree** actions
- 12. **Allotments**  
To **consider** any actions from the annual Allotment Holders meeting
- 13. **Correspondence**  
To **consider** a request from the Village Hall Committee to use the Millennium Green for an event on August 25<sup>th</sup>.
- 14. **Date of Next Meeting**  
6<sup>th</sup> June, 4<sup>th</sup> July, 5<sup>th</sup> September, 7<sup>th</sup> November.