

LITTLE SOMERFORD PARISH COUNCIL

Annual Parish Council Meeting

Tuesday 9th May 2023

Little Somerford Village Hall

Minutes

Present Cllr P Cameron (Chair) Cllr S Orchard Cllr D Matthews
Cllr D Orchard Cllr J Fairbairn

In Attendance R Nuttall (Clerk) 3 members of the public
Wilts Cllr Threlfall

- 23/05/1 **Declaration of Acceptance of Office**
It was noted that all of the Councillors had previously signed the Declaration of Acceptance of Office.
The Parish Council co-opted Tina Oakley and Alice Beer who both signed the Declaration of Acceptance of Office.
Cllr Fairbairn tendered his resignation from the Parish Council, thanks were expressed to him for all his work on the Parish Council. Wiltshire Council to be informed of the vacancy. **Action : Clerk**
- 23/05/2 **Election of Chair & Declaration of Acceptance of Office for 2023/24**
Cllr Cameron was unanimously elected as the Chair and duly signed the Declaration of Office. Proposed: Cllr Matthews; seconded: Cllr S Orchard
The meeting expressed its thanks to Cllr Cameron for her service in this role.
- 23/05/3 **Election of Vice Chair & Declaration of Acceptance of Office for 2023/24**
Cllr D Orchard was unanimously elected as the Vice Chair and duly signed the Declaration of Office. Proposed: Cllr Cameron; seconded: Cllr Matthews
The meeting expressed its thanks to Cllr D Orchard for his service in this role.
- 23/05/4 No absence.
- 23/05/5 No declarations of interest.
- 23/05/6 The Minutes of the meeting of 7th March 2023 were **approved** and **signed** as a true record of the meeting.
Proposed: Cllr D Orchard; Seconded: Cllr Cameron
- It was agreed that all items shaded green on the Action Register were completed.
Wilts Cllr Threlfall will follow up on ditch repairs at Fieldview.

23/05/7

Councillor Areas of Special Interest & receive updates.

The Councillors reviewed the areas of special interest in the light of skill set and workload and (re)-assigned them for 2023/24 as follows:

- | | |
|-------------------------------|--------------------------|
| • Allotments | Cllrs Oakley & Matthews |
| • Paddock | delegated to R Simmons |
| • Cemetery | Cllr S Orchard |
| • Community Emergency Plan | Cllr Oakley |
| • Defibrillator | Cllr D Orchard |
| • Footpaths and Rights of Way | delegated to R Simmons |
| • Highways and Parish Steward | Clerk |
| • Play Park | Cllr Cameron |
| • Telephone Book Exchange | Cllr Beer |
| • Website | Cllr D Orchard |
| • Wildlife Friendly Village | Cllr Cameron |
| • Speed Watch | delegated to Mrs S Free |
| • Risk Register | all Cllrs. |
| • Special Project – SID | delegated to J Fairbairn |
| • Litter Picks | all |
| • Carols and Christmas Tree | all |
| • Malmesbury Area Board | all |

23/05/8

Public Participation

The Parish Council considered that the rights of the public should remain unchanged: i.e., 10-minute open forum session at the start of each meeting plus 3 minutes for any individual to make representations about planning matters before the Council.

23/05/9.1

There were no Planning Applications for consideration.

- 23/05/9.2 **Planning Applications between meetings – ratification of the Parish Council view PL/2023/02285** Somerford Arms, tree works – No objection.
- PL/2023/02303** Land near Railway Cottages – stable block, tack room, change of use to equestrian, access track, siting of caravan (retrospective) Objection.
- 23/05/9.3 To **note** Planning Applications determined by Wiltshire Council since the last meeting **PL/2023/02285** Somerford Arms, tree works, No objection.
- 23/05/10.1 The Finance report was received, and the Parish Council **ratified and approved** payments of £2225.01 and £930.27. The income received £5759.26 comprised mainly of the Precept (50%) and a grant received from Jack Lane Trust (£250).
Proposed: Cllr D Orchard; seconded Cllr Cameron.
- 23/05/10.2 Receipts & Payments to end of April 2023 was **noted**. The year-to-date surplus is £4076.
The bank reconciliation for April was signed by the Chair.
- 23/05/10.3 Quotes are still being sought for the Speed Indicator Device. Carry forward to June Meeting.
- 23/05/10.4 The Parish Council noted the insurance renewal from 1st June, year 2 of a 3-year LTA.
- 23/05/11 **Public Rights of Way** The Parish Council is working with Wiltshire Council to replace the stiles with metal gates on routes 7, 9 and 10. They propose putting single metal self-closing pedestrian gates on the internal stiles and metal kissing gates on roadside boundaries bought from Centrewire.com. Landowners are being asked for their consent, they will then need to complete permission forms to be sent to Wiltshire Council. 65% of the cost is being covered by Wiltshire Council. WC require photos of all stiles / gateways currently on these routes.
Action : Cllrs Cameron & Beer, R Simmons
- 23/05/12 **Allotments** The annual allotment holders meeting was well attended, and all seemed very positive. Brambles still have not been cut by Network Rail despite numerous emails from the Clerk, Robert Simmons will contact Network Rail to escalate this.
Action R Simmons
Parish Councillors will review the allotments in September to ensure that they are being well kept. Currently they are all quite tidy. There is currently a waiting list for allotments.
Action: Cllr Matthews, Cllr Oakley
- 23/05/13 The Parish Council considered and agreed to a request from the Village Hall Committee to use the Millennium Green on the 25th August as part of the Teddy Bear Trail.

Defibrillator – a mask needs to be added to the case **Action J Fairbairn**
What Three Words location notice to be added to defib case and website.
Action : Cllr D Orchard

Bee boxes and bug homes to be located in Park, Community Orchard and
Millennium Green

Action Cllrs Cameron & Beer

Grass firebreak to be cut on residential fence side of Millennium Green in consultation
with residents and contractor.

Action: Cllrs Cameron & Matthews

23/05/14

Dates for Future Meetings

2023 -6 June, 4 July, 5 September, 7 November