
L I T T L E S O M E R F O R D P A R I S H C O U N C I L

Parish Council Meeting

Tuesday 5th September 2023 – 7.15pm
Little Somerford Village Hall

AGENDA

Public Question Time (Limited to 10 minutes)

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap

Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To note and accept apologies received from any Councillor.
2. **Declaration(s) of Interest** To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
 - i To approve & sign as a true record the minutes of the Parish Council Meeting held 4th July 2023
 - ii To review the Action Register.
4. **Planning Matters**

Applicants, their Reps & other interested parties may address the Council. (3 mins per person).

 - i **Planning Applications for consideration**

To consider the Parish Council's response to any applications received.

 - a. PL/2023/06637 DOVE HOUSE, LITTLE SOMERFORD, CHIPPENHAM, SN15 5JW
Full planning permission, Construction of a hard surfaced tennis court and surround fencing with associated change of land use.
 - ii **Applications Determined by Wiltshire Council since the last meeting.**
 - iv **Other planning issues**
 - a. Barn at Church Farm
 - b. Field on B4042

5. **Finance**
 - i To approve the Finance Report detailing payments (to be) made, receipts and bank balances.
 - ii To note Receipts and Payments to end August 2023 and to approve the bank reconciliation.
 - iii To discuss early 2023/24 budget considerations in particular any special projects that Councillors would like to carry out.
6. **Governance**
 - i To review Financial Regulations
 - ii To review website contract
 - lii To consider request for a change of day for regular Parish Council meetings
 - iv To decide on action regarding works to cherry tree in Cemetery.
7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors
Identify issues for Parish Steward including annual road sign review.
8. **Footpaths – Update on Self Closing Gates**
9. **Update on Speed Indicator Device**
10. **Millennium Green Trust**
 - i To decide on how the survey will be analysed and results distributed/published to residents
 - ii To review and agree risk assessment for Millennium Green
 - lii To consider and agree any other actions required including new signs.
 - iv Christmas Tree and Carols on the Green
11. **Clerk's Report/ Correspondence Received, Items from Councillors for next agenda**
 - i Wiltshire Council Tree Warden
 - ii Allotment Training
 - iii Autumn Litter Pick
12. **Update on Standing items**

To receive any updates from Councillors on areas of special interest not covered elsewhere.

 - i Allotments & Paddock
 - ii Cemetery
 - iii Emergency Plan
 - iv Defibrillator
 - v Play Park
 - vi Telephone Book Exchange
 - ix Wildlife Friendly Village
13. **Dates for Future Meetings – 7th November**