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# L I T T L E   S O M E R F O R D P A R I S H   C O U N C I L

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## Parish Council Meeting

Tuesday 14th November 2023 7.15pm - Little Somerford Village Hall

### AGENDA

#### **Public Question Time (Limited to 10 minutes)**

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap.

#### **Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)**

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threllfall (if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To note and accept apologies received from any Councillor.
2. **Declaration(s) of Interest**  
To receive Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
  - i To approve & sign as a true record the minutes of the Parish Council Meeting held September 2023
  - ii To review the Action Register.
4. **Planning Matters**  
*See **online***  
<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>  
*Applicants, their Reps & other interested parties may address the Council. (3 mins per person).*
  - i **Planning Applications for consideration**  
To consider the Parish Council's response to any applications received.
  - ii **To ratify decisions made by Parish Council between meetings**  
PL/2023/08274 Dove House, Tree works – No Objection, LSPC would like to see trees replaced.  
PL/2023/07938 Dove House, Extension, No Objection  
PL/2023/07695 Hitherfields, Porch and Double Garage, No Objection  
PL/2023/08275 Lynians, Tree Works, No Objection

- ii **Applications Determined by Wiltshire Council since the last meeting.**
  - iii **Other planning issues**
5. **Finance**
- i To approve the Finance Report detailing payments (to be) made, receipts and bank balances.
  - ii To note Receipts and Payments to October 2023 and to approve the bank reconciliation.
  - iii To consider draft budget for 2024/25 including Capital Project items.
  - iv To review the Fixed Asset Register
6. **Governance**
- i Play Park - To consider the annual RoSPA report.
  - ii To decide the specification for the grass cutting contract (renewable March 2024) and to decide the advertisement timeline and method such that the new contract can be awarded at the January 2024 meeting.
  - iii To agree next steps with Millennium Green review, including survey results and plan for further actions.
7. **Highway Matters** - issues for Wiltshire Council, Parish Steward or Councillors.
- i To approve the application to LHFIG – Local Highways and Footpath Improvement Group for review of a) visibility at Mill Lane/The Street junction; b) Speed limit/pavement at Field View
  - ii Items for Parish Steward
  - iii To receive the annual report on road signs for action by Wiltshire Council
8. **Items brought forward by Councillors.**
- i Carols on the Green
  - ii Footpaths & Rights of Way – gates update
  - iv SID update
9. **Clerk's Report/ Correspondence Received**

**10. Update on Standing items**

To receive any updates from Councillors on areas of special interest not covered elsewhere.

- i Allotments & Paddock
- ii Cemetery
- iii Emergency Plan
- iv Website
- v Telephone Book Exchange

**11. Dates for Future Meetings -**

2024 -9th January, 27<sup>th</sup> February, 14th May(APM, APCM), 11th June, 8th July, 9th September, 11th November

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