

LITTLE SOMERFORD PARISH COUNCIL

Annual Parish Council Meeting

Tuesday 6th May 2025

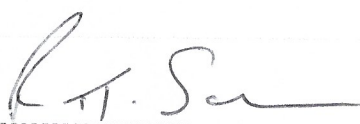
Little Somerford Village Hall

Minutes

Present	Cllr Cameron Cllr Beer (Chair) Cllr Bowles	Cllr Simmons Cllr Taylor	Cllr D Orchard Cllr S Orchard
In Attendance	R Nuttall (Clerk) Wilts Cllr Threlfall		

- 25/05/1 **Declaration of Acceptance of Office**
Following the uncontested election on 1st May, all Councillors signed the Declaration of Acceptance of Office.
- 25/05/2 **Election of Chair & Declaration of Acceptance of Office for 2025/26**
Following no offer or nomination for role of Chair, the Parish Councillors agreed to all take a turn as Chair of the Parish Council. Each Councillor will chair a meeting and then continue in the role of 'Chair' until the next Parish Council Meeting.
The meeting expressed its thanks to Cllr Cameron for her service in this role, over the past few years. Cllr Beer will be Chair until the June meeting.
- 25/05/3 **Election of Vice Chair & Declaration of Acceptance of Office for 2025/26**
No Councillor agreed to take this role, the above as for Chair, will apply to this role also. Thanks were expressed to Cllr D Orchard for his service in this role over the last few years. Cllr Simmons will be Vice Chair until the June meeting taking the role of Chair at that meeting.
- 25/05/4 All present.
- 25/05/5 No declarations of interest.
- 25/05/6 The Minutes of the meeting of 4th March 2025 were **approved** and **signed** as a true record of the meeting.
Proposed: Cllr Cameron; Seconded: Cllr Bowles

It was agreed that all items shaded green on the Action Register were completed.

Approved  Chair 8/6/25 Date

25/05/7

Councillor Areas of Special Interest & receive updates.

The Councillors reviewed the areas of special interest in the light of skill set and workload and (re)-assigned them for 2025/26 as follows:

- | | |
|-------------------------------|----------------|
| • Allotments | Cllr Simmons |
| • Paddock | Cllr Simmons |
| • Cemetery | Cllr S Orchard |
| • Community Emergency Plan | Cllr Bowles |
| • Defibrillator | Cllr D Orchard |
| • Footpaths and Rights of Way | Cllr Beer |
| • Highways and Parish Steward | Clerk |
| • Play Park | Cllr Cameron |
| • Telephone Book Exchange | Cllr Beer |
| • Website | Cllr D Orchard |
| • Wildlife Friendly Village | Cllr Cameron |
| • Speed Indicator Device | Cllr Taylor |
| • Risk Register & Insurances | all Cllrs. |
| • Litter Picks | Cllr Cameron |
| • Carols and Christmas Tree | Cllr Bowles |
| • Malmesbury Area Board | all |
| • Flooding Issues | Cllr Beer |

Allotments & Paddock – Cllr Simmons to contact AP who is interested in renting paddock, clerk to contact Water2 Business re water bill

Cemetery – Email to be sent out regarding grave tidying – Cllr S Orchard

Defibrillator – this training link

<https://www.youtube.com/watch?reload=9&v=aBy-MjiPtbs>

Is available on the Parish Council website

<https://littlesomerfordparishcouncil.gov.uk/defibrillator/>

Approved  Chair 3/6/25 Date

Rights of Way – various actions from annual report – Cllr Beer

Telephone Box Book Exchange signs to be laminated – Cllr Beer

Speed Indicator Device will be moved every 2 – 3 months – Cllr Taylor

25/05/8

Public Participation

The Parish Council considered that the rights of the public should remain unchanged: i.e., 10-minute open forum session at the start of each meeting plus 3 minutes for any individual to make representations about planning matters before the Council.

25/05/9.2

Planning Applications between meetings – ratification of the Parish Council view

Application No: PL/2025/03158 **NO OBJECTION**
Proposal: Proposed Side Extension
Site Address: MEADOW VIEW, MEADOW LANE, LITTLE SOMERFORD

Application No: PL/2025/02369 **NO OBJECTION**
Site Location: MAUNDITTS PARK FARM, SWINDON ROAD
Proposal: Class Q Prior Notification Single Residential Dwelling

Application No: PL/2024/11637 **OBJECTION**
Site Location: Land to the south of B4042, Long Goss, Little Somerford
Proposal: Outline application with all matters reserved

Application No: PL/2024/03856 **OBJECTION**
Proposal: Agricultural steel barn for use of storage, machinery and fodder
Site Address: The Homestead, Little Somerford

25/05/9.3 There were no applications determined by Wiltshire Council between the issue of this agenda and the date of the meeting.

25/05/9.4 Updates on other planning issues
Wiltshire Council are investigating whether there is building at Blackberry Farm, which is outside of the approved planning application, if necessary an enforcement notice will be served.

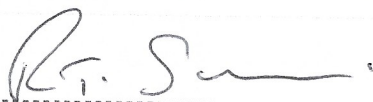
25/05/10.1 The Finance report was received, and the Parish Council **ratified** payments of £5350.44. The income received £6007.05 comprised mainly of the Precept (50%).
Proposed: Cllr Taylor; seconded Cllr Cameron.

25/05/10.2 Receipts & Payments to end of April 2025 was **noted**. The year-to-date surplus is £711.
The bank reconciliation for April was signed by the Chair.

25/05/10.3 The Council had before it 3 quotes for its insurance for the next 3 years. The Councillors are happy with the current provider and requested that the clerk contact them to see if they could match the cheapest quote received. (This was done

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Approved



Chair

3/6/25

Date

following the meeting, the Parish Council have entered into a 3-year LTA with Clear Business at a cost of £496.04)

Proposed: Cllr Simmons; Seconded: Cllr Taylor

25/05/11 **Allotments** All plots are well maintained and cared for. The annual allotment holders meeting was held, feedback included issues with brambles on railway embankment and self-seeding of wildflowers from cemetery. It was requested that the community orchard grass is cut to allow access to fruit trees and could the allotment path be rolled as rabbit and mole activity have made it quite uneven.
NB : Network Rail have refused to cut back the brambles.

25/05/12 **Rights of Way**
The annual report was received. There are a number of action points to be addressed by Cllr Beer and the Clerk. Cllr Simmons will obtain prices for self-closing gates.

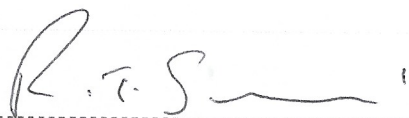
25/05/13 A letter had been received from a resident complaining about parking outside of his house on the pavement/road. This is outside the remit of the Parish Council but was thought this was a neighbour who was having work done to their own driveway.

The Parish Council agreed to permission for the Plant Sale and Teddy Bear Trail to use the Millennium Green.

The Parish Council ratified its decision for the village sign to be moved on Dauntsey Road in an attempt to reduce vehicle speed (Cost approx. £150 via LHFIG)
Proposed: Cllr Cameron; Seconded: Cllr Beer.

25/05/13 **Dates for Future Meetings**
2025 -3rd June, 8th July, 2nd September, 4th November

Approved



Chair

3/6/25

Date