

LITTLE SOMERFORD PARISH COUNCIL

Parish Council Meeting Tuesday 8th July 2025 Little Somerford Village Hall

Minutes

Present Cllr P Cameron Cllr R Taylor (Chair) Cllr A Beer
Cllr R Simmons (Vice Chair)

In Attendance R Nuttall (Clerk)

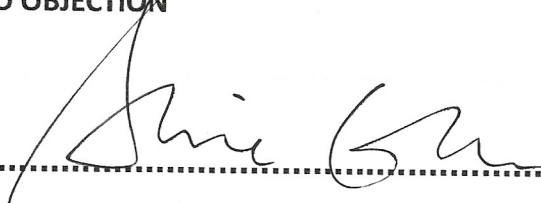
Public Question Time

No members of public present

Report from Wiltshire Council

No further report.

- 25/07/1 **Apologies for Absence** received from Cllr S Orchard, Cllr D Orchard, Wilts Cllr Threlfall.
- 25/07/2 There were no declarations of interest.
- 25/07/3.1 The **Minutes of the Parish Council meeting** of 3rd June 2025 were approved and signed as a true record of the meeting.
Proposed: Cllr Taylor; Seconded: Cllr Cameron
- 25/07/3.2 It was agreed that all items shaded green on the **Action Register** were completed.
- 25/07/4.1 **To consider planning applications received**
Application No: PL/2025/05694
Application Type: Notification of proposed works to trees in a conservation area
Site Address: THE OLD RECTORY, LITTLE SOMERFORD, SN15 5JW
NO OBJECTION
- 25/07/4.2 **To ratify decisions made between meetings**
Application No: PL/2025/05132
Application Type: Notification of proposed works to trees in a conservation area
Site Address: POUND HOUSE, LITTLE SOMERFORD, SN15 5JW
NO OBJECTION

Approved  Chair 21/9/25 Date

25/07/4.3 **Applications Determined by Wiltshire Council since the last meeting**
Application No: PL/2025/02369
Site Location: MAUNDITTS PARK FARM, SWINDON ROAD,
LITTLE SOMERFORD, SN15 5BH
Proposal: Class Q Prior Notification Application to Create a Single
Residential Dwelling (Change of Use and Building Operations)

GRANTED WITH CONDITIONS

25/07/4.4 **To note other planning issues**

- a) Long Goss - the planning application for a self-build dwelling was approved at committee, following the planning officer's recommendation. This was an outline application and the detailed plans to follow within 2 years. The enforcement remains in place on the various vehicles on site which must be removed by early February 2026. There may also be an application for some kind of temporary accommodation where the applicant can live during the build. It is not clear what effect this will have on the inclusion of the site in the G&T Plan.
- b) Blackberry Farm – the landowner is resident in Malmesbury. Planning Officer will confirm that recent building work follows approved planning application.
- c) Hill House 1 - The officer has undertaken a site inspection and confirmed that the solar panels have not been constructed in the correct position as shown on the approved site plan. Planning Dept. are in consultation with the owner/agent with an option that they either submit a further application to reflect the current position or to relocate to the correct location.
- d) Hill House 2 - The officer has been in contact with the owners who have agreed terms to submit a planning application incorporating extension of landscaped areas into lower field. As this is large undertaking, rather than a simple "amendment" proposal. They are currently carrying out topographical surveys to gather exact measurements for the proposed plans.

25/07/5.1 **The Finance report** was received, and the Parish Council ratified and approved payments of £1240.04. Proposed: Cllr Cameron; seconded Cllr Beer

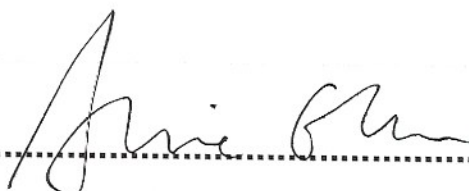
25/07/5.2 **Receipts & Payments** to 30 June 2025 was **noted**. The year-to-date surplus is £1186
The bank balances stand at £25254 to end June.
The bank reconciliation for June was signed by the Chair.

25/07/5.3 The Councillors considered the current **allotment** rental agreement and decided that no amendments were required. It was decided to increase the rent to £25 per year from October 2025. Proposed Cllr Simmons; Seconded Cllr Taylor
It was noted that the allotment rent has not been increased for at least 8 years. The clerk was asked to inform all licence holders of the increase, which is in place to contribute to increasing water costs.

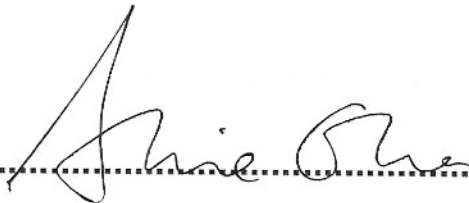
Action : Clerk

The list of current licence holders was noted; it was requested that the allotment agreements be sent out in September.

Action: Clerk

Approved  Chair 21/9/25 Date

- 25/07/5.4 The Councillors ratified their decision to set up a standing order for the clerk's wages
Proposed: Cllr Taylor, Seconded: Cllr Simmons
- 25/07/6.1 **Governance – Clerk line manager** It was agreed that the Chair at the time would be the clerk's line manager, and that the January Chair and Vice Chair would carry out the Clerks appraisal.
- 25/07/6.2 The **meeting dates** for 2026 were approved.
- 25/07/6.3 It was agreed to appoint Paul Hallam as internal auditor for 2025/26
Proposed: Cllr Cameron, Seconded : Cllr Beer
- 25/07/6.4 The resignation of Claire Bowles was noted. The Parish Council would like to thank Claire for her contribution to the Council over the past 12 months.
Wiltshire Council have been informed, a councillor may be co-opted at the September meeting, provided no residents request an election before July 17th.
- 25/07/6.5 September meeting Chair will be Cllr Beer; Vice Chair will be Cllr Taylor.
- 25/07/7.1 Tasks for the **Parish Steward & Highways** to include:
Pothole on main road, pothole by railway bridge, dip in road by The Old Smithy.
Wessex Water to be contacted re water leak by Somerford House.
- 25/07/7.2 The Autumn Litter Pick will be on Sunday 26th October at 9am.
- 25/07/8 **Clerk's report, correspondence received, items for next agenda.**
It was decided not to take up the extended warranty offer on the SID.
Proposed: Cllr Beer, Seconded: Cllr Taylor
- 25/07/9.1 **Website** – no updates
- 25/07/9.2 **Defibrillator** – no updates
- 25/07/9.3 **Play Park** – Local resident currently carrying out painting, Cllr Cameron is getting quotes for repairs to slide.
- 25/07/9.4 **Telephone Book Exchange** – all clean and tidy
- 25/07/9.5 **Speed Indicator Device** – to be moved to Field View
- 25/07/9.6 **Cemetery** – Clerk to meet family to discuss siting of donated bench.
Arlene Bishop to be thanked for tidying up of graves **Action: Cllr Cameron**
- 25/07/9.7 **Rights of Way** – 3 gates to be purchased for LSOM08 at approx. cost of £200 each.
Proposed: Cllr Simmons; Seconded: Cllr Beer. Yellow Signs to be erected
- 25/07/10 **Dates for Future Meetings** – 2nd September, 4th November.

Approved  Chair 21/9/25 Date