

LITTLE SOMERFORD PARISH COUNCIL

Parish Council Meeting Tuesday 4th November 2025 Little Somerford Village Hall

Minutes

Present	Cllr P Cameron	Cllr S Orchard
	Cllr R Taylor (Chair)	Cllr P Tilley
	Cllr A Beer	
In Attendance	R Nuttall (Clerk)	Wiltshire Cllr Threllfall

A few moments were taken at the start of the meeting to reflect on the passing of Robert Simmons, to appreciate his contribution to the Parish Council, to remember his friendship and his generous help around the village and in the wider community.

Public Question Time

No members of the public present

Reports from Unitary Councillor

The Lime Down application has now gone to the Planning Inspectorate. The village sign on Dauntsey Road has been moved. There is currently a temporary bus stop on B4042, for a householder. Wiltshire Council have put out a call for Gypsy and Traveller sites, but there is no consultation at present.

- 25/11/1 **Apologies for Absence** Cllr D Orchard
- 25/11/2 **Declarations of Interest** None
- 25/11/3.1 **Minutes and Matters Arising** The Minutes of the Parish Council meeting of 2nd September 2025 were approved and signed as a true record of the meeting. Proposed: Cllr Taylor; Seconded: Cllr Beer
- 25/11/3.2 It was agreed that all items shaded green on the Action Register were completed. Cllr Cameron will order gates.

- 25/11/4.1 **Planning Matters**
Planning Applications considered and Parish Council Response
 PL/2025/07952 – Somerhill House, Solar PV arrays – object
 PL/2025/08125 – The Old Smithy, new boundary wall – no objection
 PL/2025/08757 – Land at Clay Street, prior notification of agricultural building – noted.
- 25/11/4.2 **To ratify decisions made between meetings.**
 PL/2025/07562 – Somerhill House, change to boundary of garden – objection.
 PL/2025/07656 – Coach House Farm, Class Q prior approval – no objection
- 25/11/4.3 **Applications Determined by Wiltshire Council since the last meeting.**
 PL/2025/05708 – 25 Vale Leaze, garden room – withdrawn by applicant.
 PL/2025/06190 Ashleigh – proposed new dwelling – refused.
- 25/11/4.4 **Other Planning Issues**
 None
- Finance**
- 25/11/5.1 **To approve Payments & Receipts**
 The Finance report was received, and the Parish Council ratified and approved payments of £1608.12 and £340; and noted receipts of £6475.
 Proposed: Cllr Cameron; seconded Cllr Taylor
- 25/11/5.2 The Receipts and Payments to the 27th October were noted and the bank reconciliation for September and October signed by the Chair.
 The current account stands at £21331, and the year-to-date surplus is £5886.
- 25/11/5.3 **Considerations for 2026/27 budget**
 The Parish Council had received a quote for stone edging to cemetery path; this was considered too high at £9k. A second quote with timber edging will be sought. Malmesbury Area Board could be approached for a grant.
 The Clerk noted that a new laptop would be required, the old one no longer working. The Councillors proposed that this could not wait for next year's budget and agreed to a purchase as soon as possible with a budget of £500-£600. Proposed: Cllr Beer, Seconded: Cllr Taylor. It was agreed to use the Capital Budget for this purchase.

Governance

25/11/6.1

Playpark

The RoSPA report was received, no action is required.

A quote of £1250 was received for repairs to the slide, it has been difficult to obtain a second quote. This quote was agreed, proposed: Cllr Cameron, Seconded: Cllr Beer.

25/11/6.2

The Fixed Asset Register was noted and agreed.

25/11/6.3

The Material Damages Insurance Cover was noted and agreed.

25/11/6.4

The Risk Assessment was reviewed and agreed.

25/11/6.5

The Casual Vacancy notice from Wiltshire Council was noted. It was requested that this be sent out to the resident's email.

25/11/6.6

At the January Meeting the Chair will be Cllr Cameron, the Vice Chair will be Cllr Tilley; they will be required to carry out the Clerk Appraisal in January.

Highways Matters

25/11/7.1

The Parish Steward will be asked to clear the ditch grill on Clay Street, clear the gullies under Dauntsey Road bridge, and cut the grass along the raised walkway. Litter Signs in layby to be removed and potholes near junction to be filled.

25/11/7.2

Other Highway Issues

Playpark warning sign has not been replaced. Can we request more speed watch visits from Police?
Gulley Service will be visiting w/c 10th November.

25/11/8.1

Carols on the Green will be on 19th December in the Village Hall, accompanied by Salvation Army band, Cllr Beer to compere evening.

25/11/8.2

Christmas Tree

Cllrs Beer and Tilley to obtain and set up Christmas tree. Cllr Cameron to make contact regarding lights.

- 25/11/9 **Clerk's Correspondence**
 The clerk had received an email regarding the streetlight near to the Village Hall. Clerk to write to property owner re cutting back vegetation.
- It was noted that the owner whose dog was removed last year is appealing for the dog to be returned. The Clerk was asked to contact the dog warden to be kept informed if the dog was returned to the village.
- 25/11/10.1 **Update on Standing items.**
Allotment and Paddock
 Cllr Cameron will obtain a quote for hedge cutting. Clerk to advertise paddock.
- 25/11/10.2 **Cemetery** no updates.
- 25/11/10.3 **Emergency Plan** Clerk to update contact details and circulate.
- 25/11/10.4 **Website** no updates.
- 25/11/10.5 **Telephone Book Exchange** – no updates.
- 25/11/10.6 **Speed Indicator Device** – no updates.
- 25/11/10.7 **ROW** – missing sign at top of Clay Street.
- 25/11/11 **Dates for Future Meetings**
 2026 - 13th January, 3rd March, 5th May, 2nd June, 7th July, 1st September,
 3rd November

Approved *Plan* Chair *13/01/2026* Date