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# L I T T L E   S O M E R F O R D P A R I S H   C O U N C I L

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In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 **NOTICE IS HEREBY GIVEN** that a meeting of Little Somerford Parish Council will be held on Tuesday 3rd March 2026 at 7.15 p.m. At Little Somerford Village Hall

**Parish Council Meeting  
Tuesday 3rd March 2026 – 7.15pm  
Little Somerford Village Hall**

## **AGENDA**

### **Public Question Time (Limited to 10 minutes)**

An opportunity for members of the public to address the Parish Council on any Council matter. Every effort will be made to give accurate answers to questions, but in some cases further research may be necessary so an answer will be given by the Chair asap.

### **Reports from Unitary Councillor and Council Representatives (Limited to 10 minutes)**

An opportunity to put questions to, and receive information from, Wiltshire Councillor Threlfall (if available) and any Council delegated representatives for other organisations and functions.

1. **Apologies for Absence** - To **note** and accept apologies received from any Councillor.
2. **Declaration(s) of Interest**  
To **receive** Declarations of Interest ref the Local Authorities (Model Code of Conduct) Order 2007.
3. **Minutes and Matters Arising/Action Register**
  - i To **approve** & sign as a true record the minutes of the Parish Council Meeting held 13<sup>th</sup> January 2026
  - ii To **review** the Action Register.

#### 4. **Planning Matters**

*Applicants, their Reps & other interested parties may address the Council. (3 mins per person).*

##### i **Planning Applications for consideration**

To **consider** the Parish Council's response to any applications received.

##### ii **To ratify** any planning applications decided between meetings.

PL/2026/00622 NO OBJECTION

Notification of proposed works to trees in a conservation area

POUND HOUSE, LITTLE SOMERFORD, CHIPPENHAM, SN15 5JW

##### iii **To note** any decisions determined by Wiltshire Council.

##### iv **Other Planning Issues**

#### 5. **Finance**

##### i To **approve** the Finance Report detailing payments (to be) made, receipts and bank balances

##### ii To **note** Receipts and Payments to date and to approve the bank reconciliation.

##### iii To **consider** any S137 donations that the Parish Council would like to make *The Parish Councillors have £200 available for donations*

##### iv To **approve** the budget for 2026/27 including Capital Project items.

#### 6. **Governance**

##### i To **review** the Code of Conduct, and if agreed, **re-adopt**

##### ii To **review** the Standing Orders, and if agreed, **adopt**

##### iii To **review** IT Policy, and if agreed, **adopt**.

##### iv To **review** the Data Protection Policy, and if agreed, **adopt**.

##### v To **consider** website compliance, including consideration of an accessibility statement

##### vi To **consider** the arrangements for the APCM and APM, to **agree** proposed date of 5<sup>th</sup> May 2026, and the producing of the annual report.

##### vii To **decide** the Chair and Vice Chair for the May meeting, and **delegate** reporting for Annual Meeting.

7. **Highway Matters**

i Issues for Wiltshire Council, Parish Steward or Councillors including Clay Street ditch and ditch grill near Church.

ii Discretionary Gully Service report

8. **Councillor Items including**

i Rights of Way – Gates – update including Blackberry Farm

ii To set date for Annual Allotment meeting.

iii March Litter Pick

9. **Clerk’s Report/ Correspondence Received**

10. **Update on Standing items**

To **receive** any updates from Councillors on areas of special interest not covered elsewhere.

i Allotments & Paddock

ii Cemetery

iii Defibrillator

iv Play Park

v Telephone Book Exchange

vi Speed Indicator Device

11. **Dates for Future Meetings**

**5th May (APCM), 2nd June, 7th July, 1st September, 3rd November**