

LITTLE SOMERFORD PARISH COUNCIL

Annual Parish Council Meeting

Tuesday 5th May 2026

Little Somerford Village Hall

Minutes

Present Cllr Cameron Cllr Simmons Cllr D Orchard (Chair)
Cllr Beer Cllr Taylor Cllr S Orchard
Cllr Tilley

In Attendance R Nuttall (Clerk)
Wilts Cllr Threlfall

- 26/05/1 **Declaration of Acceptance of Office**
All Councillors have previously signed the declaration of Acceptance of Office
Cllr D Orchard and Cllr S Orchard resigned from the Parish Council, at the end of this meeting. The Councillors thanked them both for their hard work and dedication over their many years as Councillors.
- 26/05/2 **Election of Chair & Declaration of Acceptance of Office for 2026/27**
As per the previous year, Parish Councillors agreed to all take a turn as Chair of the Parish Council. Each Councillor will chair a meeting and then continue in the role of 'Chair' until the next Parish Council Meeting. Cllr Taylor will Chair the next meeting.
- 26/05/3 **Election of Vice Chair & Declaration of Acceptance of Office for 2026/27**
The above as for Chair, will apply to this role also. Cllr Tilley will be Vice Chair for next meeting.
- 26/05/4 All present.
- 26/05/5 No declarations of interest.
- 26/05/6 The Minutes of the meeting of 3rd March 2026 were **approved** and **signed** as a true record of the meeting.
Proposed: Cllr Taylor; Seconded: Cllr D Orchard

It was agreed that all items shaded green on the Action Register were completed.

26/05/7

Councillor Areas of Special Interest & receive updates.

The Councillors reviewed the areas of special interest in the light of skill set and workload and (re)-assigned them for 2026/27 as follows:

- Allotments Cllr Simmons
- Paddock Cllr Simmons
- Cemetery Cllr Beer
- Defibrillator Cllr Taylor
- Emergency Plan Cllr Beer
- Events inc Carols Cllr Beer & Cllr Cameron
- Footpaths and Rights of Way Cllr Tilley
- Highways and Parish Steward Cllr Simmons
- LHFIG Rep All
- Litter Picks Cllr Cameron
- Planning Applications Clerk
- Play Park Cllr Cameron
- Risk Register & Insurances All
- Speed Indicator Device Cllr Taylor
- Telephone Book Exchange Cllr Beer
- Website Cllr Taylor
- Wildlife Friendly Village Cllr Cameron
- Village History Group Link Cllr Taylor


26/05/8

Public Participation

The Parish Council considered that the rights of the public should remain unchanged: i.e., 10-minute open forum session at the start of each meeting plus 3 minutes for any individual to make representations about planning matters before the Council.

26/05/9.1
26/05/9.2

No new Planning Applications to approve or ratify.

Approved  Chair 02/06/26 Date

- 26/05/9.3 Applications determined by Wiltshire Council
PL/2025/08924 Dove House – approved.
PL/2026/01582 Pound House – tree works - approved.
- 26/05/9.4 Updates on other planning issues - none
- 26/05/10.1 The Finance report was received, and the Parish Council **ratified** payments of £895.50.
The income received £6253.67 comprised mainly of the Precept (50%).
Proposed: Cllr Cameron; seconded Cllr S Orchard.
- 26/05/10.2 Receipts & Payments to end of April 2026 was **noted**. The year-to-date surplus is £5355.
The bank reconciliation for April was signed by the Chair.

It was agreed that Cllr Simmons would be a bank signatory **Action: Clerk**
- 26/05/10.3 The Council noted that the insurance renews in June, this is year 2 of a 3-year LTA.
- 26/05/11 **History Trail** The Parish Councillors considered the request for a grant towards displaying the History Trail map. Having already allocated £50 towards the artist costs, the Parish Council agreed to award a grant of £100. Proposed: Cllr S Orchard; Seconded: Cllr D Orchard.
To note: The Parish Council will be hosting details of the History Trail on their website.
- 26/05/12 **Rights of Way**
The annual report was previously received at the APM.
- 26/05/13 **Speed watch Group.**
This was discussed at the APM.
- 26/05/14 **Correspondence received, matters brought by Councillors.**
Resident with water outfall onto highway is in discussion with Wiltshire Council to resolve.
Parish Council has claimed from insurance for repairs to damaged bus shelter.
A dangerous dog has been removed by police from a property in Little Somerford in the last week.
The emergency plan to be distributed to church, village hall and Somerford Arms.
Defibrillator training on 12 May
Allotment Meeting on 10 May
Permission given for Garden Club to hold plant sale on Millennium Green and for Village Hall to use Green for Teddy Bear Trail in August.
- 26/05/15 **Dates for Future Meetings**
2026 -2nd June, 7th July, 1st September, 3rd November

Approved



Chair

02/06/26

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..... Date