

LITTLE SOMERFORD PARISH COUNCIL

Parish Council Meeting Tuesday 2nd June 2026 Little Somerford Village Hall

Minutes

Present – Cllr Taylor (Chair), Cllr Beer (Vice Chair), Cllr Cameron, Cllr Simmons

In Attendance – R Nuttall (Clerk), Wilts Cllr Threlfall

Public Question Time None

Reports from Unitary Councillor and Council Representatives The Household Support fund has been replaced with the Crisis Support Fund, eligible residents can apply through Wiltshire Council. Funding has been found for LFIG to continue. More locally, Wiltshire Council will be followed up regarding blocked drains on Mill Lane and by the Railway Bridge, and planning queries are on-going at the plot off the B4042.

26/06/1 **Apologies for Absence** – Cllr Tilley

26/06/2 **Declarations of Interest** – No declarations of interest.

26/06/3.1 **Minutes and Matters Arising**

The Minutes of the Annual Parish Council meeting of 5th May 2026 were approved and signed as a true record of the meeting.

Proposed: Cllr Taylor; Seconded: Cllr Cameron

26/06/3.2 It was agreed that all items shaded green on the Action Register were completed.

26/06/4.1 **Planning Matters**

26/06/4.2 No new Planning Applications for consideration, determined and no updates on planning
26/06/4.3 issues

26/06/5 **Finance & Audit**

26/06/5.1 **Internal Audit Findings** The Auditor had no recommendations further to the Internal Audit report, hence no letter was produced.

26/06/5.2 **Annual Internal Audit Report 2025/26 for website publication** This was received and approved.

26/06/5.3 **Certificate of exemption from external audit for 2025/26** The Councillors assessed their eligibility for exemption and authorised the Clerk acting as Responsible Financial Officer

ApprovedChairDate

and the Chair to sign the document for return to PKF Littlejohn. Proposed Cllr Cameron, seconded Cllr Simmons

- 26/06/5.4 **Annual Governance and Accountability return for 2025/26 section 1, Annual Governance Statement**
The Council considered each internal control statement on the document and was happy to give a positive response to each statement. The statement was completed by the Chair and the Parish Council authorised the Chair and Clerk to sign same.
Proposed Cllr Beer, seconded Cllr Cameron.
- 26/06/5.5 **Annual Governance and Accountability return for 2025/26, section 2, Accounting Statements 2025/26 as certified by the Responsible Financial Officer and reviewed by Internal Audit.**
The Parish Council approved section 2 and authorised the Chair to sign same.
Proposed Cllr Taylor; seconded Cllr Beer
- 26/06/5.6 **Supporting statements for website publication under the Transparency Code**
The Parish Council authorised the Chair to sign the bank reconciliation, explanation of variances, list of payments over £100 and the Fixed Asset Register for website publication.
Proposed Cllr Beer; seconded Cllr Simmons
- 26/06/5.7 **Publication period for the exercise of electors' rights**
It was agreed that the 30 consecutive day period run from Wednesday 10th June to Tuesday 21st July. The Chair was authorised to sign the confirmation document.
Proposed Cllr Taylor, seconded Cllr Cameron
- 26/06/5.8 **To approve Payments & Receipts**
The Finance report was received, and the Parish Council ratified and approved payments
Proposed: Cllr Taylor; seconded Cllr Beer
- 26/06/6 **Governance**
- 26/06/6.1 **Chair and Vice Chair for July meeting** will be Cllr Simmons and Cllr Cameron, respectively.
Cllr Beer apologies for July meeting accepted.
- 26/06/7 **Highway Matters**
Road Sweeper required for The Street, plus drain at railway bridge still causing flooding.
- 26/06/8 **Clerk's Report / Correspondence Received**
Cemetery Bin, new recycling requirements from March 2027, Parish Council cannot control what is put in this bin and will need to give notice plus have signs asking Cemetery users to take all rubbish home. **Action Clerk**
- 26/06/9 **Councillors Observations and items for next Agenda**
Work still to be done on bus stop, money has been received for insurance claim. Cllr Beer to try and source a donation of edging for cemetery path. **Action: Cllr Beer**
- 26/06/10 **Dates for Future Meetings - 7th July, 1st September, 3rd November.**